

Grant Application Instructions



Samuel Eells Literary and Educational Foundation, Inc.

A New York 501(c)(3) Corporation

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Introduction

The Samuel Eells Literary and Educational Foundation, Inc. (SELEF) is a self-governing, charitable purpose corporation chartered by the State of New York in 1961. It accepts tax-deductible donations under Section 501(c) (3) of the Internal Revenue Code and makes grants for literary, educational and charitable purposes. The grants are intended to promote intellectual interest or achievement and are concentrated in qualified educational and literary programs associated predominantly with college and university students. The Foundation supports an Annual Literary Competition and provides funding for scholarships and leadership training, in addition to providing support for qualified individual projects.

Among other things, the Samuel Eells Literary and Educational Foundation, Inc. provides need-based scholarships and literary awards to deserving undergraduate students. It also has funded the construction, renovation and maintenance of educational facilities and equipment and supports literary recitals and other worthy, literary-related activities.

This Grant Application Form should be used for all grant requests.

General Instructions

- Please type and single-space all proposals.
- Please answer all of the questions in the order listed.
- Please use headings as provided.
- Please submit only one copy.
- Please do not include any materials other than those specifically requested at this time.



- Submit your completed grant application via email to Raymond.Thorman@GenSight.com with a copy to SELEF.Eells@aol.com.

Terms Applicable to All Grant Applications

Only the SELEF Board or the SELEF Executive Committee can approve grant requests. All grant applications that are preliminarily approved will be conditioned upon SELEF's receipt of appropriate documentation and the availability of funds. All grant applications must comply with SELEF's mission and be consistent with the purposes 501(c)(3) organization. At any time up to and including the distribution of a grant, SELEF may: (i) deny or withhold approval of any grant application; (ii) withdraw its preliminary approval of any grant application; (iii) refuse to distribute any grant, if, in its complete and unfettered discretion, SELEF determines that the award does not meet any of its requirements, and/or if SELEF determines that:

- Appropriate documentation has not been provided;
- There are insufficient funds available;
- The criteria or awards are discriminatory or otherwise violate any law; or,
- Distributing the award could not be in the best interests of SELEF, or might cause harm, including but not limited to financial, legal, material, or reputational harm, to SELEF.

Other conditions which the SELEF Board, Executive Committee or President may at their sole discretion require, shall also apply to all grants.